

Justin Schnees

jschnees.com jlschnees@gmail.com

SKILLS

Software:

- Photoshop
- Illustrator
- InDesign
- Lightroom
- Dreamweaver
- AutoCAD
- Bluebeam Revu
- JIRA
- MS Access

Code:

- HTML5
- CSS3
- JavaScript/jQuery
- Java
- C#
- Visual Basic

The Ohio State University, Columbus, OH – *Bachelors of Art*

Specialization: Graphic and Print Design

Columbus State Community College, Columbus, OH

Associate of Art

Architectural CAD Certification

Software Developer Associate – Anticipated Fall 2018

Web Developer Associate – Anticipated Fall 2018

EXPERIENCE

PC Engineers , Columbus, OH – *MEP AutoCAD Drafter Assistant*

May 2017 – PRESENT

- Assist with the design of electrical, mechanical and plumbing plans for Residential, Commercial and Industrial projects
- Create technical drawings of utility equipment
- Design and maintained company website with media and projects
- Maintain company client database
- Create Commercial and Residential energy code profiles for state compliance

Vestcom, Lewis Center, OH – *Laser Printer Operator*

October 2016 – May 2017

- Performed laser print functions on multiple printers following daily job schedules, while ensuring color quality standards
- Maintained records of jobs printed, supplies used, and work order system

EatNGage, Columbus, OH – Freelance Graphic Design

February 2017 – March 2017

- Meet with client to determine marketing and design vision, scopes of work, and budgets and deliverable timeframes.
- Created four design mockups for viewing and critique and submitted finalized work with added variable data and correct print formatting

Interfax, Columbus, OH – Freelance Graphic Design

February 2017 – February 2017

- 99Designs contest winner of a double sided business card
- Researched company website and competitors for design inspiration
- Submitted seven design mockups for viewing and critique and submitted finalized work with added variable data and correct print formatting

Office Max, Columbus, OH – Design and Print Specialist

October 2015 – October 2016

- Designed creative marketing solutions utilizing a wide range of digital and print media platforms, ensuring consistency in a client's corporate and promotional brands.
- Conceived and executed multiple orders within a working day and concisely present finalized ideas and printed material to clients, within the same working day.

Kroger Marketplace, Columbus, OH – Lead Scan Coordinator

October 2015 – October 2016

- Created documentation and training packet for File Clerk position and trained over 20 new and existing file clerks within the company on sign standards and best practices
- Designed marketing materials such as brochures, bag stuffers and flyers for in store held events
- Maintained item pricing in store inventory system

Assistant Store Recruiter

January 2014 – September 2016

- Provided job candidates by screening, interviewing, and testing applicants; notifying existing staff of internal opportunities; maintaining personnel records; obtaining temporary staff from agencies
- Provide orientation information packets; reviewing company policies; gathering withholding and other payroll information; explaining benefit programs

Store Clerk/Cashier

August 2008 – January 2014

- Assist with customer service related duties offering assistance, answer questions, general store maintenance, stocking shelves, ordering stock and other department duties